

AU-PAIR GIRLS DOSSIER

Personal details:

Name :

Address:

Email :

Skype:

Country desired:

Date of birth:

Telephone:

Passport No:

Height: _____ Weight: _____ Nationality: _____

ID Number:

Place of Birth:

Occupation:

Previous Occupation:

Next of Kin:

Next of Kins Name and contact number:

Allergies if any:

Have you any special diet requirements:

Have you worked with newborns:

What ages have the children you have experience with:

(underline answers)

- 0-6 months
- 6-12 months
- 1-3 years

- 3-5 years
- 5-10 years

What jobs have you experience in (underline)?

Changing Diapers Bathing, Feeding

Cooking Making Breakfast Laundry

Children's Laundry Putting children to bed

Overnight Babysitting

Have you worked with Seniors:

How many children are you willing to look after:

What ages would you prefer:

- 0-6 months
- 6-12 months
- 1-3 years
- 3-5 years
- 5-10 years

What is your level of cooking:

Have you changed diapers before:

List other skills/experience you have in childminding:

Have you been away from home before:

Professions of Parents:

Education (you must provide proof)

Experience (must provide references)

Preferred City/Town:

Any medical conditions:

What is your level of spoken Spanish:

Can you speak any other languages:

Requested start date:

Length of placement:

Would you accept a family with smokers:

Do you smoke:

Do you hold a driving licence:

If yes how long have you been driving:

Do you like animals:

Interests:

What is your level of Spanish?

What expectations do you have of the au pair placement:

Have you got any special skills (painting, crafts, swimming, etc):

Photos: Include 5 or 6 pictures

Additional Information:

Would you do additional chores if needed:

Something about yourself

Terms and Conditions

1. That you have answered all questions on your application form truthfully, and honestly, and to the best of our knowledge.
2. That you have no prior criminal convictions.
3. Not being affected by infectious disease or psychological illness that prevent or make difficult to live in a family environment with children as au pair
4. understand that you shall be expelled from the programme and must return home if you fail to abide by this agreement or programme guideline. falsify any information in your application (e.g. regarding smoking, childcare experience, health, etc). Begin your Au Pair stay before receiving an official confirmation of placement from the Au Pair agency or a proper visa. Responsible for repeated problems with several families. Disobey the laws of your host country
5. Public internet correspondence such as blogs, videos, Facebook entries, etc. which include private details of agencies or Host Families (without the permission of the Host Family or Agency) are not to be published.
6. agrees to leave her host country before her visa or residency permit expires (if applicable).
7. Make every effort to resolve any differences with your Host Family. If no solution can be reached and you decide to leave the family, you must agree to give advanced notice (in accordance with programme guidelines). During this time period, you will perform normal duties and receive room, board and pocket money.

8. You must understand that the success of your stay depends largely on your own initiative. You must try to integrate into family life and, should any problems arise, communicate openly with the family and actively seek a solution.
9. Always seek the advice of the Host Family before administering any form of discipline on the children. Under no circumstances shall you hit, shake or use any other form of corporal punishment on the children.
10. You must discuss with your Host Family any arrangements for holiday's well in advance Upon arrival in your host country, you must discuss in detail with your Host Family the daily or weekly routine and our joint expectations of the Au Pair duration. You must discuss and clarify use of the car for both private and family use, car insurance, emergency procedures, discipline and problem solving procedures.
11. You must carry out your childcare and housekeeping duties with diligence (only light housework allowed for Au Pairs). In addition to your Au Pair duties, you must agree to keep your room clean and neat and to make a fair contribution to the cleanliness of the "common areas" of your Host Family's home and to do your share in helping with family meal preparation.
12. You must agree to abide by all house rules set by the Host Family (e.g., use of telephone and facilities within the home, daytime and overnight visitors, curfew, smoking, safety and security etc). During your stay you must behave in a manner, which does not reflect badly upon your Host Family, Au Pair agencies or your home country.

Signature :

Print Name:

Date :

I agree have read the terms and conditions and agree to abide by them.

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